

Private Organization Insurance Waiver Request
Governed by DAFI 34-106, *Private Organizations (PO) Program*, 16 January 2026

1. The below-listed Private Organization (PO) requests a waiver to the requirement that POs carry liability insurance. In support of this request, the PO submits the following information:

Name:	
Base:	Cannon Air Force Base
Activities:	Any fundraising activity open to the general public where athletic, or sports-type activities are sponsored or conducted by the organization. Fundraising activities where food is prepared and/or sold by the organization.

Paragraph	Information	Yes	No	N/A
5.16	Was this PO's constitution or bylaws reviewed and approved within the last two years?	☐	☐	☐
5.16	Are the activities of the private organization such that the risk of liability is negligible?	☐	☐	☐
5.16	Were all members of this private organization made aware through written notice in the PO's constitution or bylaws or by briefing that they are jointly and severally liability for all damages?	☐	☐	☐
5.16	Is the PO aware the commander may still require liability insurance for specific events that involve greater risk of injury or damage?	☐	☐	☐
5.16	At this time, should the PO's liability insurance be waived?	☐	☐	☐

2. Attestation: "I certify that the foregoing declarations are true and correct. I am aware that false declarations may result in the sanction or dissolution of my private organization."

Private Organization POC

3. I have verified that the above-listed information is accurate and current.

Private Organization Monitor