



DEPARTMENT OF THE AIR FORCE
27TH SPECIAL OPERATIONS FORCE SUPPORT SQUADRON (AFSOC)
CANNON AIR FORCE BASE NEW MEXICO

23 Apr 2024

MEMORANDUM FOR NAF EMPLOYEES

FROM: 27 SOFSS/FSCN

SUBJECT: Grievances and Appeals Procedures

1. Anytime you are dissatisfied with matter relating to conditions of employment, you can express that dissatisfaction by filing an appeal or grievance. Filing an appeal or grievance does not reflect unfavorably upon either your standing in the organization or value to the organization. No supervisor or other person acting in an official capacity for the Air Force may take, or threaten to take, any act of reprisal against you because you exercise or express an intention to exercise these rights. An appeal is used to contest a removal for cause, demotion for cause, business based action, or a demotion based on position classification. A grievance is a request for personal relief in a matter of concern or dissatisfaction relating to your employment that is subject to the control of Air Force management.
2. If you have any questions please contact me at 575-784-2622, or email me at patty.vaughn@us.af.mil.

4/23/2024

X Patty Vaughn

Patty Vaughn, Civ DAF
Chief, NAF Human Resources
Signed by: USAF

AIR COMMANDOS